COURSE DESCRIPTION CARD - SYLLABUS

Course name
Interpersonal Communication [S2Inf1E>CINTP]

Course

Field of study
Computing

Year/Semester
2/3

Area of study (specialization)
Software Engineering

Profile of study
general academic

Level of study
second-cycle

Course offered in
English

Form of study
full-time

Requirements
compulsory

Number of hours

Lecture
10

Laboratory classes
0

Other
0

Tutorials
20

Projects/seminars
0

Number of credit points
2,00

Coordinators

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Lecturers

Prerequisites

Knowledge: A student beginning this course should have language competence at the B2 level, according to the Common European Framework of Reference for Languages (CEFR). Skills: The student should have the ability to solve basic problems related to interpersonal communication. Social Competences: The student should also understand the need to continuously develop their competences. Additionally, in terms of social competences, the student must demonstrate qualities such as the ability to work independently and in a team, as well as the ability to use various sources of information.

Course objective

1. To provide students with fundamental knowledge in the field of interpersonal communication. 2. To familiarize students with contemporary issues in interpersonal communication. 3. To develop students' problem-solving skills and their ability to communicate effectively in groups. 4. To raise language competence to at least the B2+ level (CEFR).

Course-related learning outcomes

Knowledge:
1. has detailed knowledge in interpersonal communication [k2st_w3]
2. knows basic definitions and theories of interpersonal communication [k2st_w3]
3. understands the complexity of communication in teams, groups turing meetings and negotiations [-]

Skills:
1. is able to communicate in mother tongue and english, using different techniques in professional environment [k2st_u2]
2. is able to preate a report in mother tongue and a short scientific report in english [k2st_u13]
3. is able to prepare and give an oral presentation in mother tongue and english with all elements of positive presentation [k2st_u13]
4. has language skills at b2+ level in accordance with the requirements set out for level b2+ (common european framework of reference for languages) [k2st_u14]
5. is able to work in a team, taking on different roles [k2st_u15]

Social competences:
1. is able to inspire and orgnize the learning process of others [-]
2. is able to collaborate and cooperate in a team performing different roles [-]
3. is able to extend her/his life-long learning knowledge based on practical knowledge and professional literature [k2st_k2]
4. is able to communicate effectively in different environments both in written and oral forms [-]

Methods for verifying learning outcomes and assessment criteria
Learning outcomes presented above are verified as follows:

The learning outcomes listed above are verified in the following ways:

Formative Assessment in the context of exercises:
- based on the evaluation of the ongoing progress in completing assigned tasks,
- continuous assessment during each class (oral responses).

Summative Assessment in the context of exercises:
- recognition of the improvement in the ability to apply learned principles and methods,
- integration of theory with practice,
- evaluation of a report prepared partly during the classes and partly after their completion—this assessment also includes the ability to work in a team,
- evaluation of the project implementation report / delivery of presentation.

Programme content
The exercise program covers the following topics:

Basic concepts and communication models.
Communication channels.
Effective listening in a business context.
Teamwork and networking.
Language registers.
Ambiguity and misunderstanding in language.
Barriers in cross-cultural communication.
Conflict: the nature of conflict and conflict resolution styles.
Nonverbal communication: kinesics, proxemics, touch, time, paralinguistics.
Job interview: presenting strengths and weaknesses.
Assertiveness.
Giving and receiving feedback.
Emotions in communication: "I" messages.

Course topics
Course Topics:

1. Introduction to the course.
2. Basic concepts and communication models.
3. Communication channels.
4. Effective listening in a business context.
5. Teamwork and networking.
 Language registers.
6. Ambiguity and misunderstanding in language.
 Barriers in cross-cultural communication.
7. Conflict: the nature of conflict and conflict resolution styles.
 Non-verbal communication: kinesics, proxemics, touch, time, and paralinguistics.
8. Job interview: presenting your strengths and weaknesses.
 Assertiveness.
9. Giving and receiving feedback.
 Emotions in communication: "I" messages.
10. Course summary.

Teaching methods

Teaching Methods:

1. Practical exercises, discussion, teamwork, multimedia presentations, workshops, integration games, case studies, demonstrations
2. Oral presentation (optionally recorded on video), individual analysis of the student's performance

Bibliography

Basic
1. DeVito, J.A. 2015. Human Communication. Boston: Pearson
2. Morreale, S.P., B.H. Spitzberg and J.K. Barge, 2007. Human Communication: Motivation, Knowledge &Skills. Belmont: Wadsworth.
3. Liliana Szczuka-Dorna, Elżbieta Vendome., 2017. Introduction to Interpersonal Communication, Poznań: Publishing House of PUT.

Additional
1.Gallo, C. 2014. Talk like TED. The 9 public-speakingsecrets. New York: St. Martin's Griffin.
2.Adler, R.B., L.B. Rosenfeld i R.F. Proctor, 2011. Interplay: The Process of Interpersonal Communication. OUP.
3.Stringer, D.M. and P.A. Cassiday, 2009. 52 Activities for Improving Cross-Cultural Communication. Intercultural Press.
4.Dignen B. and I. McMaster, 2013. InterpersonalCommunication for International Business. The Secrets of ExcellentInterpersonalSkills. Harper Collins Publishers.
5.O'Hair, D., Rubenstein, H. and R. Stewart, 2013. A Pocket Guide to Public Speaking, New York: St. Martin's.
6.Gibson, R. 2008. Intercultural Business Communication. Berlin: Cornelsen.

Online literature
1.Pettry, D. BuildingSocialSkillsthroughActivities,
http://www.dannypettry.com/ebook_social_skills.pdf
2.Jobspeaker,
https://www.youtube.com/channel/UCZkjg1uSpR277PFYL9_JTBw
3.CelesteHeadlee, 10 ways to have a betterconversation
https://www.ted.com/talks/celeste_headlee_10_ways_to_have_a_better_conversation/discussion?
utm_campaign=Intelligent+Tuesday+-+5/23/17+
(Q68pcT)&utm_medium=email&_ke=Y2F0aGVyaW5lLmhlYWRlbkBnbWFpbC5jb20%3D&utm_source=Intell
+Change+Master+KL
4.PositivePsychology:
https://positivepsychology.com/communication-exercises-for-work/
5.www.ted.com

Breakdown of average student's workload

	Hours	ECTS
Total workload	50	2,00
Classes requiring direct contact with the teacher	30	1,50
Student's own work (literature studies, preparation for laboratory classes/ tutorials, preparation for tests/exam, project preparation)	20	0,50